

Usher 2024

November 15, 2024,

Ushers arrive by 5:30

Check-in begins at 6:00 PM / Dinner Served at 7:00

Fairview Park Marriott, Falls Church VA

ROLE INFORMATION

POSITION TYPE: Volunteer Full Time Part Time

TEAM: Gala

SUPERVISOR: Gala Coordinator

TIME COMMITMENT: 4 hours/ Evening of Gala. 5:30 - Gala's end

On Site/REMOTE: On Site/Fairview Park Marriott, Falls Church VA

RESET180

Reset180 is a not-for-profit 501(c)(3) Christian organization in Northern Virginia whose mission is to **prevent** local human trafficking and commercial sexual exploitation, **disrupt** the related networks, and **restore** those who are impacted.

GENERAL ROLE DESCRIPTION

Ushers are integral in making the evening run smoothly for guests. Ushers guide guests to seats and offer guest assistance where needed.

RESPONSIBILITIES

- Ushers will ensure guests do not enter the ballroom until the Hotel staff gives the go-ahead
- Once Ballroom doors are open, Ushers will assist guests in finding their seats
- At the end of the evening, Ushers will collect Table Host Envelopes and any remaining Giving Envelopes left on the tables and deliver to Gala Coordinator
- Become familiar with layout of the ballroom, lobby and restrooms
- **Check-in** with Gala Coordinator at **5:30** for further instructions upon arrival
- Email communication will take place prior to the Gala
- While not required, we hope you join us for dinner. Pre-registration required as seating is limited
- Dress Code: Formal / Black tie optional

QUALIFICATIONS AND REQUIREMENTS

- Minimum 18 years of age
- Share contact information including email and phone number with the Gala Coordinator. Information will not be shared elsewhere